

SAN FRANCISCO TOWNSHIP SPECIAL MEETING

Feb 21, 2023

Meeting minutes

Present: Supervisors Larry Schmidt, Scott Selkin, Andy Olson; Clerk Heidi Schmidt; Treasurer Denise Anderson. Meeting called to order at 5PM

Reorganization:

- ❑ Larry Schmidt was elected Chairman, Scott Selken is Vice Chairman, Road & Bridge Supervisor Andy Olson, Larry & Scott are certified for Board of Appeals.
- ❑ The Planning and Zoning Officers are: Chairman Scott Selken, Vice Chair Andy Olson.
- ❑ The Treasurer has resigned as of this meeting. Thank you Denise for your years of service to SFT!!
- ❑ A new Treasurer will need to be appointed. Decided to ask Jeanne as deputy clerk to also take over the treasurer. Heidi and Jeanne can assign duties as agreed for the two positions.

Motion was made to pay the clerk the same pay rate as the Supervisors. The treasurer will be paid \$330/bi-yearly for general accounting and the same rate as Supervisors for additional work. 2nd.

Approved.

- ❑ SFT currently banks at Old National in Chaska. Motion to continue banking there was made in January when CD rates were discussed. All investment funds are in one CD at 4%. Funds can be withdrawn as needed. CD will automatically renew.
- ❑ Larry motioned to use the Chaska Herald and the website as our official place of posting notice. 2nd. Approved.
- ❑ Monday agenda deadline has proved difficult. Posting an agenda is not mandatory and done as a courtesy to residents.

Scott motioned to remove the time and addition restrictions on our posted agenda. 2nd, approved. The clerk will post a "proposed agenda" on the website before the meeting

Financial

- ❑ Board reviewed and discussed the financial statement for 2022 provided by the clerk. Assessing amount was questioned and found in error. Established that all bills are paid and current.
- ❑ 2022 Levy was compared to actual expenditures

Scott moved to accept the 2022 Financial statement. 2nd. Approved.

- ❑ The Levy for 2024 was reviewed compared to historical levies. The budget for Grading and plowing was increased. Other small adjustments were made.

Larry motioned to propose a 2024 levy of \$420,700 to the residents at the annual meeting. 2nd Approved.

Annual Meeting

- ❑ All 3 Supervisors plan to attend the annual meeting. Scott will present the levy, Andy will give the road report and Larry will discuss the fire contracts.
- ❑ Heidi will be absent so Jeanne will organize.

Scott has prepared a letter to the county with concerns about the County Rd 40 upgrade plan. Heidi will type and get signatures.

The board audited the books, bank statements, invoices and reports and filed a Report of Audit.

Meeting adjourned at 7:13.