

SAN FRANCISCO TOWNSHIP BOARD
MONTHLY MEETING Notes
Feb 12, 2024

6:45pm Reviewed and approved claims for payment.
7:00pm Pledge of Allegiance

- Additions to agenda: Motion to accept.
 - Jeanne – Next steps for collecting Olson escrow overdue \$4,124.00.
 - **Larry made a motion to accept the additional agenda item. Andy seconded. All approved. Motion carried.**
- Reviewed meeting minutes from Jan Monthly Township meeting
 - **Andy made a motion to approve the January 2024 meeting minutes. Scott seconded. All approved. Motion carried.**

Open Forum

- Public comments (2 min ea.)
 - None noted.
 - **Andy made a motion to close public comments. Scott seconded. All approved. Motion carried.**

Planning and Zoning

- Doug Kilibarda – Septic Variance for Donald and Carrie Pearson.
 - A shed is 8 feet away instead of 10 feet as is currently required. Doug will go to the variance meeting for approval also, but the county suggested going through SF Township as well to review whether or not the board has any issues with it.
 - **Larry made a motion to approve the variance. Andy seconded. All Approved. Motion carried.**

Treasurer's report

- Township accounts:
 - Checking on 2/12/24:
 - \$86,464.53
 - CDs: Total is now \$663,942.72
 - \$150,000.00 @ 5.15%; 3 month maturity (from checking)
 - \$250,000.00 @ 4.90%; 6 month maturity
 - \$263,942.72 @ 4.53%; 12 month maturity
 - Grant
 - \$2,759.82
 - ARPA
 - \$75,251.24
 - **Andy made a motion to accept the Treasurer report. Scott seconded. All approved. Motion carried.**

- 2023 Board of Audit – Should the township request an external Audit?
 - Heidi will check with MAT or independent auditor that knows CTAS.
- Review of 2024 Budget/Levy.
- 2025 Levy Proposal reviewed.
- Olson monies due collection steps discussed:
 - Larry discussed sending Ron a follow up note, copying the Treasurer, to collect.
- **Scott made a motion to have Larry send an email to Ron requesting full payment of \$4,124 by March 12th or the township will sign up for conciliation court. Andy seconded. All approved. Motion carried.**

Road & Bridge Report

- Andy received a letter from the County on noxious weeds and will fill it out and send in by March 1st.
- Scott replaced Jonathan Melgren's incorrect fire number sign.

Citizens Committee

- Grant close out was submitted.
- The Board discussed contacting Chaska Herald for a follow up article.
- Phil attended the Met Council Water Conservation meeting on Jan 11 and 30th.
 - 600,00 increase in population in next 30 years in metro.
 - Water supply key.
 - CAC will get educated on upcoming related activities.
- Annual meeting & Election notice has been sent.
 - The announcement went out 2/11/24.
- Andy would like to have a plaque to recognize the committee.
 - **Scott made a motion to approve a plaque and will look into cost. Larry seconded. All approved. Motion carried.**

Reorganization for 2024

- The board voted on the following designations: Chair, Vice-Chair, Road Supervisor, Fire Board Rep
 - Chair: Scott
 - Vice Chair: Larry
 - Road Supervisor: Andy
 - Planning Commission: Andy
 - Planning Commission Vice Chair: Larry
 - Fireboard: Larry
- Adopt 2024 Meeting Schedule
 - **Andy made a motion to change the meeting schedule to the 2nd Monday of the month, to start at 6:00 p.m. beginning in April 2024 for the rest of the year. Larry seconded. All in favor. Motion carried.**
- Discussed Pay/Meeting rate for board members and clerk positions.
 - **Scott made a motion to give the clerk and treasurer a 5% raise to \$31.50 per hour. Andy seconded. All in favor. Motion carried.**

Old Business

- Ordinances 1, 2A & 6 (found in boxes)
- 166th Bridge Easements
- LBAE meeting will be April 22nd – not SFT meeting date.
- Bob Krocak - assuming Nathan Lane road maintenance.
 - **Scott made a motion to deny the request, Larry seconded. All in favor. Motion carried.**
- Andy discussed doing the shoulder discing earlier than last year.
 - **Larry made a motion to give Andy the approval to tell Digrite to start shoulder discing as soon as possible this spring. Scott seconded. All approved. Motion carried.**

New Business

- Carver County Association of Townships meeting report / bylaws
 - Dues have dropped and new bylaws are being adopted. Heidi emailed the information to the supervisors.
- Election Preparation Ramp? / Booth set up / Biff Heater & Light / cleaning
 - Andy and Scott will set up the booth and will bring a heater for the Biff and a light.
 - Ramp will not be in by the election. The vendor is not available.
- List of Judges:
 - **Larry made a motion to accept the list of judges. Andy seconded. All approved. Motion carried.**
- Bathroom question cannot be on ballot per the county.
- Market Ave is currently maintained by both Hancock and San Francisco. Andy volunteered to explore combining the effort and having Dig Rite do the whole road.
 - **Scott made a motion to have Andy look into having Digrite maintain the road. Larry seconded. All approved. Motion carried.**

Notes from the Clerk

- Market Ave address order submitted to County – waiting for the report from Larry.
 - Larry will talk to Jason Meilke.
- Metro Net contract signed and sent in.
- The annual meeting of residents is on March 12th.

Adjournment

8:40 Larry made a motion to adjourn. Scott seconded. All approved. Motion carried.