

SAN FRANCISCO TOWNSHIP BOARD  
MONTHLY MEETING MINUTES  
Jan 8, 2024

6:45pm Reviewed and approved claims for payment.  
7:00pm Pledge of Allegiance.

**Attendees:** Supervisors Scott Selken, Andy Olson; Clerk Heidi Schmidt; Treasurer Jeanne Aufderheide; six SFT residents. (Note: Supervisor Larry Schmidt joined the meeting later.)

Scott called the meeting to order.

- Additions to the agenda? Motion to accept.
  - Heidi brought up the newsletter should be added under the Citizen's committee items.
  - **Scott made a motion to accept the January 8, 2024, agenda, Andy seconded. All in favor. Motion passed.**
- Review meeting minutes from Dec Monthly Township meeting
  - **Andy made a motion to accept the minutes, Scott seconded. Motion carried.**

Open Forum

- Public comments (2 min ea)
  - Scott read a copy of Toni Dauwalter's email sent to the board regarding concerns about crediting Ron Olson's escrow (see previous meeting minutes from November).
  - **Andy made a motion to close public comments, Scott seconded. Motion carried.**

Treasurer's report

- Township accounts:
  - Checking - \$228,005.32
  - Grant - \$2,759.82
  - ARPA - \$75,251.24 in checking plus \$13,200.00 reserved as part of the building fund = \$88,451.24
  - CD - \$508,497.01 Matures 1/26/2024.
    - Jeanne and Heidi will work with the bank on CD options other than renewing the entire amount for another 12 months.
- Ron Olson escrow bill due = \$4,124.00
  - Ron did not attend the December or January meeting so the motion from the November meeting offering to split the escrow due expired.
  - **Scott made a motion to move forward to collect the entire monies due of \$4,124.00. Andy seconded. Motion passed.**
    - Jeanne to send a note to Ron Olson citing the expiration of the offer and that remittance in full is due by February 12<sup>th</sup>, 2024.
- ARPA (SLFRF) report due April 30, 2024
  - **All funds must be committed or obligated by December 31, 2024,** and spent by December 31, 2026

- Obligation means “an order placed for property and services and entering into contracts, subawards, and similar transactions that require payment”.
- **Andy made a motion to approve the treasurer report, Scott seconded. Motion carried.**

### Planning and Zoning – N/A

### Road & Bridge Report

- Bob Krocak – Nathan Road
  - Bob is the president of the homeowner’s association. One resident has asked to disband HOA. Bob approached Jason Mielke and he referred him to the township. Bob is asking the board to consider taking over maintenance of the gravel road (plowing and grading).
  - Andy relayed MAT guidelines.
    - Need to know if the road was platted private or platted public.
  - Scott recommended table the discussion for now until more information is known from the county.

### Citizens Committee

- Larry Schmidt joined the meeting.
- Grant close out:
  - Philip talked to Todd Grover, and they are ready to close out the grant once Maddy is back after this month and can send in the report. Once closed final funding will be received by the township. June 2024 will not be an issue.
- Newsletter – election (March 5<sup>th</sup>) and annual meeting (March 12<sup>th</sup>) coming up so it would be appropriate to send out the letter in advance. A draft will be done and emailed to the supervisors for review and approval.
- **Scott made a motion to have the CC send the draft via email for approval, Larry seconded. All approved. Motion carried.**

### Old Business

- The FEMA report has been accepted by the State. Two checks totaling \$4132 will be coming.
- Ordinances 1, 2A & 6 (found in boxes)
- 166<sup>th</sup> Bridge Easements
- LBAE (Board of Appeals and Equalization) meeting will be April 22<sup>nd</sup> – not our meeting date 6:00 p.m. – 7:00 p.m.
- No information from historical society about approval of the ramp has been received yet.

### New Business

- Metronet contract reviewed.
- Met Council Water Planning / Survey
  - January 11 and January 30<sup>th</sup> in Minnetonka. (10-12pm) Andy and Scott will try to attend and Phil Solseng offered to attend the workshops on behalf of the board.
- Larry attended the BP Fire meeting, and it appears that the budget will remain the same.

### Notes from the Clerk

- Jon Mellgren's address changed by County 911
- New ESST Regulations for Part time employees start Jan1. Calculated in CTAS.
- Carver County Association of Townships meeting
  - Jan 23<sup>rd</sup> at 7PM at Islandview Waconia
- Belle Plaine Fire Meeting Jan 22 @ 7PM @ BP Fire Hall
- Discussed need for proof of insurance needed from contractors: Digrite, Cleaners, ramp contractor, Chard, others.

**8:10 p.m. Scott made a motion to adjourn, Andy seconded. All in favor. Motion carried.**