

SAN FRANCISCO TOWNSHIP BOARD  
MONTHLY MEETING Notes  
Oct 16, 2023

6:45pm Reviewed and approved claims for payment including Chard invoice from Sept.  
7:00pm Pledge of Allegiance.

**Andy made a motion to accept. Scott seconded. All in favor. Motion carried.**

**Andy made a motion to approve the minutes from the Oct meeting, Scott 2nd. Motion carried.**

**Scott made a motion to approve the meeting minutes from the organizational special meeting and “re-address at a later date”. Andy 2nd. All in favor. Motion carried.**

Open Forum

Larry made brief comments on meeting structures discussed during the Organization Special Meeting:

- Overview: the board will adopt a format similar to the one used at county meetings. There will be a public comment section. Each person will have a 2-3 minutes to speak about the agenda item being discussed and then the public portion will be closed.
- Public comments will be allowed at the beginning of the meeting (3 min each) before the meeting agenda items are discussed.
- **Scott made a motion that the public can give comments on anything new that is not on the current meeting’s agenda, by sign up only. Limit of 5 people 2 minutes each. Larry seconded. All approved. Motion carried.**
- **Scott made a motion that before each agenda item is discussed by the board it will be opened to public comments for two minutes per person on each individual agenda item. A resident can yield their time to another person as long as they are discussing that specific agenda item. Larry seconded. All approved. Motion carried.**

Treasurer's report

- Township accounts
  - Checking = \$161,540.79
  - CDs = \$503,289.68
  - Grant = \$2,759.82
  - ARPA = \$75,251.24
- Ron Olson escrow bill remains outstanding: \$4,124.00.
  - Larry will reach out to Ron Olson to collect the overdue bill.

**Andy made a motion to approve the Treasurer’s report. Larry seconded. All approved. Motion carried.**

## Planning and Zoning – N/A

Per Larry, the permit was pulled for the ramp installation for the east side of the building, which would require knocking out the porch brick wall. The contractor (vendor that sold it to us) wants to get it installed before it's too cold. Board is unsure of location and timeline of foundation repair.

**Andy made a motion to table the discussion on ramp location, Scott seconded. Larry abstained. Two in favor. Motion passed.**

## Road & Bridge Report

- Road Review Report from Aug 28<sup>th</sup> is needed by clerk.
- ROW requirement for utilities/procedure. Metronet is emailing the clerk for approval. Per Scott, there is no way to inspect what they are asking. Heidi has created a document to respond to them with guidelines, but the township does not have any sway.

**Larry made a motion to have Heidi add to the letter that is used in response that they cannot go through culverts and any damage to culverts or SFT will be repaired at expense of the operator. Scott seconded. Carried.**

## Citizens Committee - Report on foundation coating repair:

- The Contractor will be at the townhall on 10/18 to put on the mesh. The Contractor reiterated that he will absorb any costs.
- Newsletter draft review by Phil Solseng.
- Would like to have a CAC meeting in December. Looking for input from the board regarding appetite to continue.
- Phil represented the CAC at the Met Council.
- Larry felt the summary of meeting notes should not be on the newsletter since they are on the website. Claudine suggested keeping them and adding a link to the notes on the website.
- Public comment by Jeanne a – likes having summary of meeting minutes in the newsletter. Another resident agreed, as did Heidi.
- Ramp – Lou Longhenry felt it should not be on the east side.

**Andy made a motion to close public comments on the CAC report. Scott seconded. All in favor. Motion carried.**

- Scott would like the meeting minute summary to come from the board, working with Claudine. He also would like the board to review the final version for approval before distributing. The final version will be emailed prior.
- **Larry made a motion to table approval of the newsletter until the November meeting. Scott seconded. All approved. Motion carried.**
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## Old Business

- The FEMA report has been accepted by the State. Two checks totaling \$4132 will be coming to SFT.
- Request for dust control on Carver Highlands/Wildlife Road
  - SFT has no relevant ordinance. Deferring to the county.

## New Business

- Report from Met Council Ag rep for meeting Sept 29<sup>th</sup> in Lakeville
  - Phil Solseng attended as a CAC representative from SFT. Carver county also had two reps.
  - The purpose was to gather information for the 2050 plan.
  - It was an informational meeting. Solar farms are an issue. SFT may have future issues with Solar development. Preservation of natural resources is the goal of the Met Council. Phil relayed SFT is also concerned since it is only township bordering the MN river.

## Notes from the Clerk

- New County Rates for assessing property. Approx \$16/parcel. The contract is coming next month.
- CTAS program changes calculating employee sick time (ST) and personal leave.

Snow plowing bid information was given by Andy  
\$135/hour; Digrite \$135/hour; \$200 with carbide blade (grinds road up as it dries).

**Scott made a motion to approve DigRite's bid for plowing. Andy seconded. Larry voted "no", Motion passed.**

Larry will relay to Ron.

**8:40 p.m. Larry made a motion to adjourn. Scott seconded. All approved. Motion carried.**