

## San Francisco Township Special Meeting October 6, 2023, Meeting Notes

**Attendees:** San Francisco Township Supervisors, Larry Schmidt (Chairperson), Scott Selken, Andy Olson and Clerk Heidi Schmidt and Treasurer Jeanne Aufderheide; Minnesota Association of Township attorney Steve Fenske; SFT Resident Lou Longhenry

**Agenda:** Discuss and agree on meeting protocol and decorum going forward and improved staff interaction.

### Steve Fenske comments:

- Steve asked each person to provide comments regarding their perspectives on where process improvement and communication is needed, limiting them to 2 minutes each.
- Suggested setting some meeting rules around public comments.
  - Time allotments for each person at the meeting to speak.
  - Agenda are flexible, can change at any time as there are no hard fast MAT rules stating otherwise.
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### Discussion regarding the Citizen's Committee:

- As part of its inception, the Advisory Committee was set up by the board to do research and vet information on citizen impacting items when the board did not have the time or possibly the expertise in regard to a particular subject. The members were initially approved by the board. The intent was also that a Supervisor would participate in the meetings.
  - The first objective was to look into building preservation and a bathroom and start a newsletter.
  - Over recent years the board seems to have broken the ties to the committee and does not currently have representation at meetings. Subsequently, research and information requested by the board is not always addressed or acknowledged and the relationship is not as cohesive as it should be, detracting from the primary focus and mission of the CAC which is the betterment of SFT.

### Action Items:

- The staff and board discussed perceived communication issues within the supervisors and staff and talked about ideas for improvement.
- Meeting protocol will be refined going forward in order to provide more order and meeting efficiency.
- SFT board will need to determine if they have renewed commitment to the Citizen's Committee (CAC) as an arm of the board or if they do not want citizen involvement moving forward.

Meeting notes submitted by Jeanne Aufderheide, Treasurer