

SAN FRANCISCO TOWNSHIP BOARD  
MONTHLY MEETING Minutes  
June 19, 2023

6:45pm            Review and approve claims for payment.  
7:00pm            Pledge of Allegiance.

Reviewed meeting minutes from the May Monthly Township meeting.

- **Scott made a motion to approve the monthly meeting minutes, Andy seconded. All in favor. Motion passed.**

Review meeting minutes from May Special Meeting

- **Scott made a motion to approve the special meeting minutes, Andy seconded. All in favor. Motion passed.**

Treasurer's report

- Township accounts
  - Checking - \$265,969.11
  - Grant - \$2,759.82
  - ARPA - \$88,451.24
  - CDs - \$498,135.69; YTD interest \$5,101.22 @4.15%; Matures on 1/26/2024.
- Olson Escrow bill update – Revised total due per audit: \$4,124.00 (update mailed to Olson, payment currently outstanding).
- **Andy made a motion to approve the Treasurer report, Scott seconded. All in favor. Motion passed.**

Planning and Zoning

- Sign off on the Mylar copy of previously approved Ted Holsten's Misthaven Estates.

Road & Bridge Report

- Mixed class 5 and milling chips (ground asphalt)
  - Andy talked to the company and they will be putting down the milling chips next week.
- Dead end signs that were down have been replaced.
- Joyce Rd engineer update
  - Matt w/Stantec attended and spoke regarding the proposal for opening guard rails. He said he would look at how to achieve this with minimum impact to area as well as cost.
  - Soil borings would be needed. The cost estimate for that would be less than 20K. The total cost for Engineering would be around 50K. He suggested it should be completed by the middle of October and would be a 6-week project. In summary, it would be difficult to get this all done this year realistically plus it is not an emergency.
  - Would be 26' between face of guard rails.
- Andy stated that there is no rush. There are two entrances into the area so anyone with large equipment can go around. If it comes down to a safety issue the road can be closed.
- Total overall cost of 300 – 400K estimated for the project.
- A resident commented that there is low likelihood that cars would meet there and a "Narrow Bridge" sign would suffice.
- **Andy made a motion to table the effort. Scott seconded. All in favor. Motion passed.**

### Citizens Committee

- Discussion occurred regarding closing stabilization Grant / Foundation repair.
- The contractor will share foundation repair assessment.
- Larry reached out to the person with the ramps for sale that he spoke with last month. The cost would be \$17,800 for 50 feet. A used ramp would cost \$13,200. Discussion was that it would be put on the east side of the building. Cost does not include installation or building modification.
- Continued discussion occurred regarding the bathroom versus ramp coming first.
  - 3 letters have been received by the township in favor of the Phase II project
- **Andy made motion to table the ramp discussion until the foundation is squared away. Scott seconded. All in favor. Motion passed.**

### Old Business

- First Net Government plan
  - New internet set up with new phone number: 612-354-0032 which will be posted on the website. The phone will be shared by the clerks when backup is needed.

### New Business

- Don Kukowski fund raiser one day liquor license:
  - **Scott made a motion to approve the license, Scott seconded. All in favor. Motion passed.**
- John Duwaulter commented that at the Annual meeting there was a discussion about future mineral rights. He asked that the discussion resume? He asked that the board bring back the topic to discuss in the July monthly meeting. i.e Understand the process, order of events, sequence, when to hire professionals, etc. Checklist.

### Notes from the Clerk

- Updating anti-virus on all township/board member computers is needed.

### Adjournment

8:30 p.m. Scott made a motion to adjourn. Larry seconded. All in favor. Motion passed.