

SAN FRANCISCO TOWNSHIP BOARD
MONTHLY MEETING Minutes
May 15, 2023

6:45pm Review and approve claims for payment.
7:00pm Pledge of Allegiance

- Review meeting minutes from April Monthly Township and Board of Appeals meetings.
 - **Larry made a motion to approve April minutes. Andy seconded. Motion carried.**
 - **Andy made a motion to approve the Board of Appeal meeting minutes. Scott seconded. Motion carried.**

Treasurer's report

- Township accounts –
 - Checking \$156,262.90
 - Legacy/Grant - \$2,759.82
 - ARPA - \$88,451.24
 - CDs – Balance not accessible to anyone but Denise yet due to the Treasurer transfer. The bank did not transfer that account ownership yet. (Heidi and Jeanne are following up.)
 - **Andy made motion to approve the Treasurer report. Scott seconded. All in favor, motion passed.**
- Welcomed Jeanne as new treasurer.
- ARPA annual report was due April 28th, submitted.
- Olson Escrow bill – Jeanne to re-review and create supporting spreadsheet before re-sending to Olson Construction.

Planning and Zoning

- Kurt Ohnsorg – New shed variance. Looking to put up a pole shed of 5,834 square feet.
- The Board recommended he notify neighbors and get signatures that they are okay with it.
 - **Larry made a motion to approve, Andy seconded. Motion passed.**

Road & Bridge Report

- Mixed class 5 and milling chips (ground asphalt)
 - The board has gotten positive feedback. Larry recommended having the big rock covered (3 to 5 size put down by Larry's home, about three stretches.)
- Joyce area where new culvert was installed last year (was fixed "like for like") - will put a sign up about narrow road. Resident (Cory Olson) asked what long term plan is to widen as it is very narrow for farm trucks. Scott said an engineer will need to be engaged to determine the long-term plan. John Dauwalter asked that all options be evaluated. The board said that they will bring Stantec back in for consultation.
 - **Scott made a motion to hire Stantec, Andy seconded. Motion passed.**
- Another Road Review is needed.
 - **Andy made motion to do a road review on May 22 at 4:00 p.m., Larry seconded. Motion passed.**
- Quality Propane will not do individual dust coating. Note: The Township has received (est 10) calls requesting dust coating be reinstated but will not be doing so at this time.

Citizens Committee

- Reviewed Scott Selken's idea for an attached bathroom building. Per Scott, the rough numbers he's acquired so far are fairly high.

- Larry brought up the handicapped accessibility. He called a company about a 1 per 20 slope ramp with raised elevation in the parking lot. (It would be same the same ramp layout as was in place originally, before the town hall refurbishment.) Scott commented that getting ADA compliance is the first priority.
 - **Scott made a motion to have Larry continue pursuing the ramp option. Andy seconded. All in favor.**
- Larry checked into owning a port a poddy (satellite) and the township could buy one for 2000K. The question was how much it would cost to rent. Heidi will check into rental. Scott wondered about adding it to the porch.
 - **Andy made a motion to table until more information can be brought to the next meeting. Larry seconded. Motion carried.**
- Phil – closing stabilization Grant. Met with architecture about closing the grant. Discussed finishing the windows and the porch boards, plus fill on NE corner. The biggest issue is the foundation where there are cracks, which are cosmetic (not structural). The contractor thinks it was applied inappropriately.
- Targeting June 30th to close the grant otherwise and extension will be needed. Timing will be dependent on the contractor's schedule. Once closed out can get a warranty bond.
 - **Larry made a motion for a special meeting at 4:00 pm on May 30th to review the punch list and discuss closing the contract for the town hall renovation. Andy seconded. Motion carried.**

New Business

- Resolution to increase property insurance. Resolution #23.01 to increase the insurance from \$80,000 to \$304,695 dollars w/ 500 deductible annually.
 - **Scott made a motion to adopt resolution 23.01, Andy seconded. Motion carried.**
- First Net Government plan available for \$36/month hotspot & \$40/month phone number plus (free) phone. Test equipment will be sent to Heidi this month.
- Test security camera. Going to try Jeanne's for a month and see if it is a viable option for the town hall.

Notes from the Clerk

- There is a Legal Seminar on 6/1 in Wright County (also in September).
- MAT U online is available.
- Flood report.

Adjournment

- **9:10 p.m. Scott made a motion to adjourn, Andy seconded. Motion carried.**